

## ISCEBS Governing Council Nomination and Election Procedures

### Section 1—Nomination/Election Qualifications

Any ISCEBS member in good standing who is a CEBS® graduate shall be eligible for nomination and election to the Governing Council of the Society.

### Section 2—Solicitation of Nominations

The term of three Governing Council members will expire on December 31, 2024, and nominations to fill the opening shall be solicited from the membership. Any person who has served as a member of the Council shall not be eligible for reelection as a member for a term commencing less than one year after the last year such person served as a member of the Council.

Nominations from the membership shall be submitted on forms provided by the International Society and received by July 15, 2024. A statement from the nominee indicating their willingness to serve and appropriate biographical information must accompany the nomination form in order for such nomination to be considered valid.

### Section 3—Nominating Committee

The Nominating Committee shall consist of the Immediate Past President of the Society and two additional members appointed by the Governing Council and approved by the Board of Directors.

### Section 4—Nomination Review

The Nominating Committee shall investigate thoroughly the qualifications of all nominations submitted by the membership and shall recommend to the Governing Council a number of qualified persons equal to the number of openings mentioned above and reflects the diversity of membership. The nominees approved by the Governing Council shall be communicated to the membership no later than October 1 and placed on the election ballot.

### Section 5—Additional Nominations

Additional nominations to be added to the election ballot may be made by any group of not less than 125 members (a number equal to 5% of the previous year's audited membership) who forward such nominations personally signed, to reach the Secretary/Treasurer of the Society no later than October 15.

### Section 6—Election Process

A ballot, containing the names proposed by the Nominating Committee and approved by the Governing Council and all other persons validly nominated, shall be prepared and sent by the Secretary/Treasurer no later than November 1. All ballots must be received by November 15 to be counted.

The candidates equal to the number of openings receiving the largest number of votes, whether or not a majority of all votes cast, shall be declared elected. In the event of a tie(s) that affect(s) the election process, there shall be a tie-breaking ballot mailed to the membership containing the names of individuals who have received the same number of votes for the open position(s). Those elected shall be notified promptly by the Secretary/Treasurer of the Society.

In the event that the names proposed by the Nominating Committee and approved by the Governing Council are the only valid nominations, the above ballot procedures shall be waived, and those individuals shall be declared elected.

### Section 7—Certification of Election

After certification of the election results by the auditing firm of the Society, the ballots shall be returned to the International Society.

### TIMETABLE

JUNE 15	Nomination information sent to Society members
JULY 15	Deadline for accepting nominations
JULY 15–OCTOBER 1	Investigation of nominations and announcement of recommendations by Nominating Committee
OCTOBER 15	Deadline for additional nominations through petition process
NOVEMBER 1	Mail election ballot by Society membership (if warranted)
NOVEMBER 15	Deadline for election ballots
DECEMBER 1	Election announcements